



Position title: Research and Distribution Assistant – 6 month Contract

Re:Sound is the Canadian not-for-profit music licensing company dedicated to obtaining fair compensation for artists and record companies for their performance rights. On behalf of its members, representing thousands of artists and record companies, Re:Sound licenses recorded music for public performance, broadcast and new media.

Re:Sound wishes to recruit a Research and Distribution Assistant (6 month contract) to aid the Distribution Department with the goal of creating accurate and timely distribution data.

Reports to: Supervisor, Distribution

Purpose of position:

To match sound recording broadcast data in LPDS to facilitate the distribution of monies, levies and tariffs to Re:Sound member organizations.

Principal Duties and Responsibilities:

- Matching sound recording broadcast data from Commercial Radio, CBC Radio, Pay Audio, Satellite Radio, Private Copying, etc. in LPDS. Tasks include:
 - Cross-referencing broadcast data against LPDS,
 - Conducting music related database and internet research,
 - Verifying track title and artist data,
 - Adding verified tracks to LPDS as appropriate.
- Data analysis and management. Tasks may include:
 - Conducting repertoire studies as required,
 - Correcting/updating existing LPDS data.
- Assist with other projects as assigned.

Job specifications/skills:

- University or college diploma.
- Knowledge of various music genres including contemporary, classical, jazz, and electronic an asset.
- Strong knowledge of Microsoft Office suite of products, particularly Access databases.
- Critical thinking and attention to detail.
- Ability to work independently.
- Proficiency in French an asset.

Re:Sound offers a competitive salary and benefits package. Re:Sound is an equal opportunity employer and is committed to diversity in its workforce.

If you would like to be considered for the position, please forward your resume and cover letter by fax: (416) 962-7797 or email: jobs@resound.ca. We thank all applicants in advance - only those selected for an interview will be contacted.